

# **Oregon Swimming, Inc**

## **House of Delegates Meeting Agenda - Draft**

**October 2nd, 2022 9:00 AM**  
**Meeting in Person**

General Chair - Emily Melina

Welcome - meeting started 9:04AM

Credentials Report - 52 voting members

Standing Rules Approval - Please allow others to speak limited to speak twice on the same motion and to five minutes each time.

Agenda Approval - No additions.

Minutes of last HOD meeting - approved at the Coaches Committee meeting the previous evening.

Treasurers Report - Current balance is a little lower due to not receiving USA registrations from USA Swimming yet (due to roll out of SWIMS 3.0). UBS Investment account is about \$150,000 lower due to market. Loss of \$70,700 from original 2022 budget approved in 2021 HOD. Budget variances 2022 due mostly from Surcharges & Splash Fees, All-Star Revenue/ Expenses, and Admin Expenses.

Motion to approve the treasurer's report. Seconded and approved.

2023 Proposed Budget - The 2023 preliminary budget is expected to have an increase in membership, surcharges, splash fees, and travel expense increase, USA Swimming workshops and convention, and payroll. Net operating loss of \$38,800 in 2023. Still looking ok cash-wise for 2023. Option to move cash from investment account if needed.

OSI Board has approved the budget. Motion to approve proposed budget. Seconded and approved.

### Nominations

LSC Elections - Administrative Vice Chair, Age Group Vice Chair, Treasurer, Secretary, Nominating Committee (5)

No new nominations for Administrative Chair (Jack Burnett (SMR) automatically voted in as was unopposed)

No new nominations for Age Group Chair (Alexandra Tokman automatically voted in as was unopposed)

No new nominations for Treasurer (Rhonda Soule automatically voted in as was unopposed)

Nominations for Secretary: Chloe Knievel-Priewe (CAT) nominated from the floor. Only nomination so automatically voted in as was unopposed.

Nominations for Nominating Committee: Sheila Lovell-Otterstrom, Scott Kerr (Eugene), Taylor Cole (TEAM), Marissa Olsen (BDST), Jack Burnett (SMR). Vote for 4. Ballots collected. Sheila, Scott, Marissa, and Jack voted in.

Awards - USA Swimming Outstanding Service Award, JJ Richardson Award, Jon Arlin Adaptive Swimming Award

Nominations for James J. Richardson Award: Judi Creech, Rick Guenther (CAT), Jennifer Milburn (AAA), Corvallis Osborn Aquatic staff, John Wray (NST) nominated.

Nominations for United Swimming Outstanding Service Award: Ken Chard (Canby), Sheila Lovell-Otterstrom, Jenny Graham (CAT), Lee Cannon nominated.  
Nominations for Jon Arlin Adapted Award: Taylor Cole / Megan Smith nominated.  
Ballots for Awards collected.

**\*\*5 min break\*\***

Administrative Chair - Rick Guenther

General Chair Report - Emily Melina  
Returning back to normal post COVID.

Admin Chair Report - Rick Guenther

Senior Report - Shelly Rawding  
Shane Bennett- Coaches Rep  
Rick Guenther - Vice Chair  
Jesse Bohner Secretary

120 Athlete transfer rule has been changed to 60 days. There are some kinks as this rule change was immediate.

Senior All-Star Camp in Coronado October 20-23

April Select Camp in development

Women Swim Coaches in Governance is a new USA Swimming program

Finance Vice Chair Report - Rex Watkins - No Report

Age Group Report - Alexandra Tokman  
Spent most time learning new position. Age Group camp November 2021 was great. Working to promote B/C day camps all over Oregon. Also enrolled in Women Swim Coaches in Governance program.

Coaches Report - Quentin Rienets  
Reminder to get in receipts for \$400 coaching instruction scholarship. Any interests or topics you'd like to have a speaker come in to discuss, please contact coaches rep.

Athlete Representatives - Eleanor Leeming & Annemarie Vlaic  
Thank you to the athletes for here today as governance is important. Gauging interest for an in person summit with athletes. Online workshop covered how USA Swimming governance functions and who is in those roles and working on ADM.

Time Standards - Emily Melina/Sophia Stone-Holmbeck  
Three year accumulation of data is not present due to COVID (low meet qualifying/attendance numbers or no meet). Suggestion to keep current time standards and not have time standards for 10&U Championship meets. Could boost membership numbers & retention in younger age groups. 10&U are also not present at Zones. Discuss at New Business.

Technical Planning Chair - Sheila Lovell-Otterstrom  
Winter 10&U less than 80 athletes, which mostly 1 heat per event.  
Winter 11-14

Winter Senior meet was shortened (no relays & some distance events), but highly attended from local and traveling teams.

Summer 10&U swimmers were allowed some bonus swims depending on number of qualifying. 90 athletes, mostly 1 heat per event, with time trials offered.

Summer 11&O, 15 and overs were well represented, while the other ages were dramatically less represented.

Standardized championship meet format.

Scheduling Chair - Britta Wyatt - No report.

Website/Records - Judi Chen - No report.

Operational Risk Chair - Russ Scovel

Go to USA Swimming website, can find insurance for coaches through USA Swimming (under "About" → "Insurance"). Meet Marshalls (need one of each gender) and Meet Director certifications. Russ will send out an email with more outstanding information. More CPR classes every 1-2 months. If you are doing a class, let Oregon Swimming know so more people can attend.

Need to keep track of Forward & Backstroke Start Certifications.

Camp Coordinator - No Report

Officials Committee - Judi Creech

Held officials portion of the Mini-Expo on Saturday. Clinic attendance was good, especially with this being our first in-person meeting since the pandemic.

January 2021- 154 certified officials, we currently have 489.

We made a commitment to bring in outside national evaluator for 11-14s, SC Seniors, and 11&O Championship meets. The response from officials participating in evaluations was extremely positive. We had more than 40 officials receive national evaluations 21/22 OSI Championship seasons, renewing, advancing, or receiving and evaluation for the first time. We will continue to secure national evaluators for our championship meets. The opportunity to participate in national evaluations furthers official's education.

14 officials have been invited to work on national decks this year (including winter upcoming meets). A trending national meets is a part of the education process. Officials bring back that experience and knowledge to our LSC and that benefits the officiating community as a whole.

We still need the support of coaches and clubs to recruit officials especially in the 12&U category.

The ability to use Jotform since the discontinuation of TOS has been a great resources. We are able to track training, clinics, activities, and sessions worked.

Our guest speaker April Walkley presented on two topics SafeSport and Meet 360. We know that the national model would not work at the LSC level. We as an LSC have the opportunity to have real input on how Meet 360 will be implemented at the LSC level. We need to use Meet 360 on a regular basis and relay what is working for us to April. She is asking all Western Zone LSCs to participate and have input. Feedback on this can go directly to Judi Creech or April Walker (in the next 60 days). IT/Database help would be especially appreciated.

Hand signal for 'stand' will be coming.

Jacki Allender has received an award for long standing commitment from the National Officials Committee

Diversity, Equity, & Inclusion - Lissa Parker

Diversity Camp at Lewis & Clark pre-COVID that was very successful. Joined the Zone meeting for DEI. Wants feedback on ways to encourage underrepresented groups in Oregon Swimming (B/C camps?). Concerns about the online process for families that are not native English speakers.

Disability -

Office Manager/Registration - Debbie Laderoute

2021/2022 Registrations

5,386 year athlete memberships, 266 Seasonal Memberships, 254 Coaches, and 453 Officials. 8 clubs and 1,600 athletes have registered under the new SWIMS 3.0 system. Contact OSI office before going to USA Swimming with any issues. Transfers can be initiated by the family/athlete, club or LSC and must be approved by the LSC. Transfer period is now 60 days.

COVID restrictions have been lifted and amendments are no longer in place (can still be in meet documents if you would like). Sanction fees are \$30/day. One intrasquad per season. Fees: OSI surcharge, entry fee, facility use fee. Applications 45 days in advance/7 for dual meets. Back-up invitational or open meets cleared seven days prior, intrasquad/dual meets cleared three days prior.

Top 5 November 20th 1-4pm @ Willamette University-Salem. Lists posted on the OSI website.

Sanctions Chair - Debbie Laderoute

Safe Sport - Jacki Allender

Athlete protection training no longer has 30 day grace period once an athlete turns 18. If they do not do this before 18, they are not a member of USA Swimming causing liability issues and participation in meets. This is an annual renewal.

Jacki will be attending a Zoom meeting in October for Safe Sport Chairs. Reminder that coaches are mandated reporters and reports need to be made to law enforcement/USA Swimming/Safe Sport.

NTV Chair - Jacki Allender

All new ID numbers, swimmers participating in high school swimming know the new ID numbers so swims at districts & state meets count for USA Swimming.

All Star Team

Team Manger - Debbie Laderoute

Head Coach - Scotty Miyako

Took 47 swimmers to the meet. Low attendance on boys side. Bonus swims allowed for some swimmers who didn't hit qualifying times to attend. Most had 5 or 6 swims. 35% of the swims were best times. Overall 7th place, beat Southern California by 4 points. One of the boys was the high point scorer of the entire meet. It was a very hot meet (over 100 degrees) but got to work on taking care of themselves (drinking water/recovery) and team development). Only team not to have 10&U. AAA Motivational times will be used. Proposal to get rid of 400 relays and replace with mixed 200 relays. Hoping to avoid hotel & food issues next year.

\*\*10 min break\*\*

## New Business

### Legislation

#### P&P -1

TPC was asked to look at time standards for Championships to increase participation in these meets. Ideas were looked for with input from coaches and other LSCs.

Proposal: Three year update process to time standards qualification. C competition Years; 22&23, 23&24, 24&25. Expiration August 31, 2025.

Reason: For data collection and to increase participation at Championships Meets. Allows the opportunity to offer a minimum of 3 heats of athletes for each individual event at OSI championships. (Senior Region XII Meet excluded). Update time standards to reflect athletes currently registered with OSI. Derive time standards using SWIMS data to back fill missing information caused by low participation rates. (Covid: summer 2020-summer 2022).

Motioned & Seconded by OSI Board. Open for discussion.  
Idea to merge 10&U with 11-14 Championships. Not sure where they would have been added. Most LSCs do a 12&U and 13&O. This is a different topic.

Lowering time standards would allow for fewer 'wild card' or 'invitee' swimmers from the SWIMS database. Concerns that this would be a logistical nightmare for the office staff. Process needs to be decided. Majority adopted legislation.

#### P&P -2

Proposed by Heather Thomas

Reason: To create an equitable opportunity for teams when running a meet. To create swim meets as a fundraising opportunity for teams as well as opportunities for athletes. As it stands the opportunity for fundraising is limited to the number of athletes a team can host in their facility. This open surcharge and adjustment to fees keeps with the current fiscal environment. It would also allow for OSI to collect more for the travel fund as more Oregon swimmers progress and fees for travel increase.

**H. Entry Fees** - ~~Minimum~~ \$3.00 surcharge per swimmer, maximum of ~~\$4.50~~ **\$6.50** entry fee per individual event and ~~\$12.00~~ **\$15.00** entry fee per relay. The \$3.00 surcharge per swimmer, \$.50 of the individual entry fee and \$2.00 of the relay entry fee are paid to Oregon Swimming and allocated to the Travel Fund.

Want teams to have the opportunity to make business decisions. Is this a fundraising opportunity for my team or a racing opportunity for swimmers in my area.

Issue with "Minimum" without setting a "Maximum".

If we want to increase funds so that the hosting teams get more of the fees, rephrase 'surcharge'.

Facility use fees should be in your meet information to help your profit.

Amendment to strike 'Minimum' from the phrasing. Majority passes.

Original proposal doesn't have all of what Heather had sent in. Trying to allocate more to Oregon's swimming from the entry fees and relay fees.

Vote as amended. Proposed legislation adopted as amended.

New meet fees would take effect 1/1/2023.

2023 Mini Expo Site Selection

Nomination for sites. Tigard/Tualatin. Albany. Online vote in one month after Tigard/Tualatin decides if they can in fact host.

Old Business

Announcements

Next Board Meeting - November 2nd, 2022 7:00pm on Zoom

Next House of Delegates Meeting 2023 9:00am TBA

Meeting Adjourned at 12:21pm