



PO Box 449, West Linn, OR 97068 ~ Phone (503) 747-3702

Mission Statement: To champion the development and achievement of the Oregon Swimming Community.

<p>OSI Board Meeting Wednesday, May 4, 2022 - 7:00 pm, Zoom Conference Call</p>	
Attendees	<p>Emily Melina, Debbie Laderoute, Rick Guenther, Shelly Rawding, Ana Kaldy, Jeff Gudman, Summir Case, Alexandra Tokman, Rhonda Soule, Jacki Allender, Rex Watkins, Sophia Pullaski, Ellie Leeming, Andrew Hanson, Russ Scovel</p>
Kudos & Announcements, Agenda Items/Consent Agenda	
<p>Emily Melina welcomed attendees at 7:00 pm. The consent agenda was approved.</p>	
Past Minutes	
<p>From the April 2022 meeting, Jeff Gudman made a motion to approve, Rhonda Soule second. Motion approved.</p>	
Treasurer's Report - Rhonda Soule	
<p>The annual Agreed Upon Procedures review required by USA Swimming was completed by our accounting firm TKW the weeks of April 11 and April 18. The final report was received last week, and will be forwarded on to USA swimming. TKW is now in the process of completing our 990 and CT-12 tax returns, which are due May 16.</p> <p>Oregon Swimming needs to change the names of the signers on our checking account with Columbia Bank. In the past the Executive Director and General Chair have been the signers. To that end, I propose the following motion:</p> <p>I move that the bank signers on the Oregon Swimming checking account at Columbia Bank be changed from Deborah Laderoute and Shelly Rawding to Deborah Laderoute and Emily Melina. Once approved, Debbie will work with the bank and Emily to complete this process. She will need the minutes from this meeting that include the above motion/ vote to submit to the bank.</p> <p>The April and YTD Profit & Loss report is attached</p> <p>Rick Guenther made a motion to approve the Treasurer's report. Jacki Allender second. Motion passed.</p>	
Chair Reports	
Senior Chair	Attached below
Admin Chair	Attached below
Officials Chair	Attached below
Athlete Reps	Attached below
No Report	Age Group Chair, Coaches Rep, Operational Risk, Safe Sport, DEI, Technical Planning, Office Chair

TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/FOLLOW UP M/S/P = MOTION/ SECOND/PASSED
New Business & Pulled Reports		
Reimbursement - USA Swimming workshop	<p>Discussion took place about a stipend reimbursement for food for those who attended the Zone Workshop instead of convention. Also for parking at airport.</p> <p>Rex Watkins made a motion to reimburse the participants from Oregon Swimming (athletes and non-athletes) for \$150 for 2022 from the appropriate account numbers/line items. Jeff Gudman second. Motion passed.</p>	M/S/P
Policy and Procedures - Convention	<p>Shelly Rawding discussed that USA Swimming Workshop in the spring is now containing all the educational component that the USA Swimming convention used to provide in September (see report below for more details). She made a motion to change the word “convention” to “workshop & annual meeting” in policy and procedures. Russ Scovel second. Motion passed.</p>	M/S/P
Policy and Procedures - Article VI- Section 1 – E – get rid of the words ‘non-coach’	<p>Discussion took place. Shelly will work on the wording more and bring it back to a future board meeting.</p>	
Policy and Procedures - Add Jr National Open Water Meet to travel reimbursement	<p>Shelly Rawding made a motion to add Jr National Open Water Meet to travel reimbursement. Jacki Allender second. Motion passed.</p>	M/S/P
Proposal to increase travel reimbursement amounts	<p>Shelly made a motion to increase to travel reimbursement by the amount of 10% for 2022. Discussion took place if this would be enough of an increase. Rex Watkins made a motion to increase the travel fund table amounts for athletes and officials by 35% for 2022. Russ Scovel second. Motion passed.</p>	M/S/P
Next Meeting (s) at 7:00 PM		

Online Zoom BOD Meeting June 1, at 7:00 PM.
 With no other business, the meeting was adjourned at approximately 7:56 PM

Reports – May 2022

Admin Chair Report – Rick Guenther

Coach Certification:

- USA Swimming has been working 3 years on creating this program.
- Will be in addition to the ASCA Certification - This will not be a required certification - Begins

September 01, 2022

- Replaces Foundations of Coaching
- New Coach - wants to get a head coach certification - 3 years to accomplish the criteria
- Existing coaches will be well through the program to complete.
- Already a coach - you go to the quality coaching framework. Short track to full certification.
- Hourly wage coaches will just need to complete the CEU's
- Head Coaches - Levels - Bronze, Silver, Gold - Legacy. - Lots of options - webinars, podcasts, regional clinics.....
- Modules will be released every 2 months

2023 Short Course

- Sr. Zones - End of March Beginning of April - Federal way.

Convention vs Workshop

- USA Swimming moving toward the April workshop. They were looking for a ton of feedback
- Voting will be done in September at a convention with low attendance. Votes done online. - Plan for full attendance each April.
- April - talk about the topics. Add amendments until May 15.
- Big topic - 120 day rule - abolish or change to 30 or 60 day

Sr Chair Report -Shelly Rawding

The USA Swimming Workshop in the spring is now containing all the educational component that the USA Swimming convention used to provide in September. It was a very good and useful weekend spent in Denver. I encourage all eligible board members who are able to attend next year to do so.

Attached is an additional report on the notes from the LSC Leaders meeting. Definitely a lot of good ideas were shared on how other LSCs work out some of these areas that we can struggle with.

We are in contact with the Sr and Age Group chairs from Hawaii for our senior training trip. Thanks to Rick for working hard with Eric and Reid to help organize our fall trip. We should know soon on the dates so we can begin firm planning for the trip.

And a few proposals for us to consider under new business:

To make our Policies and Procedures more accurate, I propose we change the wording from USA Swimming Convention to USA Swimming Workshop in our Policies and Procedures.

a. Convention no longer exists. All education will be at the Workshop and all voting will be in September at the Annual Meeting.

2. Under Article VI- Section 1 – E – get rid of the words 'non-coach'. Have all delegates get paid the same for attendance at the Workshop.

a. It used to be that OSCA paid coaches a stipend to attend convention, to help cover non covered expenses like food/transportation. With the transition from OSCA to the coaches committee, there is nothing in writing now that specifies coaches should be reimbursed for their attendance at the Workshop. Since the coaches are volunteering their time to attend this – as officials and athletes are – it makes sense to fund everyone equally.

3. There is now a Junior National Open Water Championships meet, so this should be added to

our travel fund table.

4. And a proposal to increase the amount of reimbursement for all of our travel reimbursements 10% for 2022. (inclusive of the Senior All Star Training Trip).
 - a. With 8% inflation this year, and gas prices so high, travel this year is going to be much more expensive than in the past. It has been at least 5 years since we gave any kind of increase to these line items.

Athlete Report – Avery Keinonen and Ellie Leeming

In April, Ellie and I got to attend the USA Swimming zone workshops in Colorado, and we had a blast! We made new friends and got lots of new ideas for fun things we can bring back to Oregon. Along with that, we are continuing our planning for the Leadership summit in August.

Office Report – Debbie Laderoute

Registration	2021	2022
Athlete	2749	3901
Athlete Flex	973	819
Athlete Season 1	15	29
Athlete Outreach	85	118
Individual	662	785
Life	11	13
Club	52	52
Club Season 1	0	1

Workshop – I attended the SWIMS 3.0 workshop sessions in Denver. There are big changes coming with 2023 registration. They should be sending test links to registrars soon so that we can see parent and club views. There will be training sessions for clubs over the summer and the new platform will launch for the 2023 registration. With this new platform teams will receive unique links that they will then pass along to their families so that they can register with USA Swimming directly. Payment will still be processed at the club and LSC level. Important note for clubs - USA Swimming will consider the registration processed as soon as the registration is submitted by the family. Sanction procedures will also be changing. Sanction applications will be submitted through SWIMS 3.0 and USA Swimming will have complete calendar with all LSC information – we will continue to maintain our calendar on our website as well. OME (On-line Meet Entry) will be updated in time for fall as well but OTS (Officials Tracking System) will be down for at least a couple of months beginning in September.

Willamette University has been secured for the 2022 Top 5 ceremony.

We have begun planning for 2022 AG Zones. As previously noted, expenses have increased considerably across the board. Once Oregon Swimming contribution has been confirmed the applications will be made available. Coaching staff still to be confirmed.

At this time, we do not have bids for 2023 SC 10&U and Senior Championship meets. I have reached out to THPRD to inquire about the possibility of OSI renting the space for Senior Championships and will work with Britta to secure locations for both.