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Mission Statement: To champion the development and achievement of the Oregon Swimming Community.

OSI Board Meeting Wednesday, August 4, 2021- 7:00 pm, Zoom Conference Call	
Attendees	Jacki Allender, Spencer Ahten, Jody Braden, Julie Carpenter, Judi Creech, Matt Crum, Fallon DeWitt, Dan Gipe, Jeff Gudman, Rick Guenther, Andrew Huang, Avery Keinonen, Debbie Laderoute, Marilyn Loitz, Murilo Martins, Emily Molina, Julia Murphy, Sheila Lovell Otterstrom, Lissa Parker, Christopher Pfaffenroth, Shelly Rawding, Mark Rieniets, Quentin Rieniets, Russel Scovel, Rhonda Soule, Evangeline Swift, Eleanor Snyder, Rex Watkins
TOPIC	DISCUSSION/ RECOMMENDATION
Welcome, Agenda Items/Consent Agenda, Special Announcements	
<p>Shelly Rawding welcomed attendees at 7:00 pm. Shelly thanked all the OSI parents that volunteered in Pendleton at 11 & Over Champs. We had 16 teams that received stipends for helping run the meet, and a special kudos needs to go to Debbie Laderoute and Rhonda Soule for their work on that meet. It ran very well.</p> <p>For tonight we will add a discussion about the upcoming HOD meeting. Rex Watkins said we should also review the 10 and Under State Champs meet. Russel Scovel would like to discuss Operational Risk items, and the Treasurer's report was pulled. The consent agenda was approved.</p>	
Treasurer's Report	
<p>Rhonda Soule submitted the various treasurer's reports: the Summary, Profit & Loss, and the detailed Quarterly Cash Flow. Rex Watkins said that in looking at the Quarterly Cash Flow we should consider at this time reinvesting money saved- we will not need to transfer funds to offset losses which we anticipated for the 3rd and 4th Quarters of 2021. Jeff Gudman said that he has been looking at that -the interest earnings since January have been accumulating and we can take the cash and reinvest it now. Rhonda added that we originally planned for a worse- case scenario with the pandemic, and she is comfortable as we still have a cushion in the account. Jeff said that we can make changes if needed, and Rhonda can let him know if she sees changes coming up.</p> <p>Rhonda reported that we are showing a profit from the 11 & Over meet, we usually show a loss. We gave out \$3,400.00 to teams for helping with the meet- expenses in Pendleton were less than at other locations.</p> <p>Quentin Rieniets asked if the coaches education stipend would now come out of the OSI coaches committee designation now (replacing the OSCA account)? Rick Guenther said that it would- and the scholarship reimbursement requests usually come in about this time of year.</p>	
Past Minutes	
The minutes from the July 7, 2021 were approved with a minor correction.	
Chair Reports	
General Chair	See submitted report.
Admin Chair	No report.
Senior Chair	No report.

Age Group Chair	No report.
Coaches Rep.	No report.
Officials	No report.
Op. Risk Coordinator	No report.
Safe Sport Coordinator	No report.
DEI	No report.
Athletes	See submitted report.
Sanctions	No report.
Office	See submitted report.
Other	No other submitted reports. Zone update included in Office report.

New Business & Pulled Reports

<p>Top 5 Awards Planning</p>	<p>Debbie Laderoute said that we need to start planning for the Top 5 Awards ceremony, and how we will hold it this year. Will it be virtual again or not? Other questions were whether it would be in November and if it would include both long and short course times. We did not really have a short course season and not all teams were able to participate in long course.</p> <p>These discussion points were addressed:</p> <ol style="list-style-type: none"> 1) Can we plan in person ceremony with COVID- 19 risks 2) Long course seemed successful with 80% participating 3) Many LC times were entered with SC times this year 4) The swimmers that were able to compete put out a lot of effort, including dryland during the pandemic- should reward them 5) Consider an outdoor venue- even in the Fall- such as a partially covered stadium 6) We want to recognize the athletes as much as possible <p>After further discussion about the pros and cons of an outdoor venue in the fall (weather concerns) a motion was made to have it outdoors. The motion was then modified to have a committee look at event locations/ options first.</p> <p>After a vote the motion was approved to attempt to have the ceremony outdoors and include SC and LC times.</p> <p>Rick Guenther, Quentin Rieniets and Rhonda Soule volunteered to work on this with Debbie Laderoute. Fallon DeWitt will ask an athlete rep. to participate as well. Debbie said we should plan on working on this within the next month.</p>	<p>Committee to look at Top 5 Ceremony options for venues this fall- report back next month. SC and LC times to be included in selecting athletes</p>
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Meet Scheduling for 2021-2022	<p>Shelly Rawding reported that Murilo Martins will be stepping down from his role in working with the annual OSI event/ meet schedule as Scheduling Chair. We would need someone to take this over this job, and we would like to have invitational meet requests for the next year submitted before the end of August.</p> <p>For the championship meets we are allowing the teams that had bid on these previously the first right of refusal to host those meets. CAT is planning on Senior Champs in 2021 and CAT is interested in hosting the 11-14 Champs in 2022. We will need meet bids for 10 & Unders and other 2022 Championship meets. Rhonda Soule added that a facility like Osborn they would need to know soon. She thinks it is reasonable to get championship meet bids in by the end of August as well.</p>	For scheduling - meet requests are due for calendar before the end of August 2021
Meets Scheduling- Duals and Three Way Meets	<p>Also discussed was small and three way meets which have not gone on the meet calendar before. Mark Rieniets said that this is a topic that still needs to be corrected on our OSI policy and procedures. We did not change dual meets but did make changes to tighten up three way meets. Debbie Laderoute has asked Mark Rieniets to put that topic out to a Task Force for long term planning. The topic for the tri meets was about whether fees would be paid to OSI, and if there would be any size limitations.</p> <p>For meet date conflicts permissions should still be asked from the host team, regardless if it is a dual meet or an invitational.</p>	Task Force to look at three way meets topic
Ten and Under Meet	Rex Watkins reported on the 10 & Under Championship Meet- he said it went smoothly and it seemed that parents got to come into the pool and see their swimmers. He wanted to make sure everyone had a good experience as the Albany team hosted it. Shelly and others thanked Rex for a good meet experience, and all the meet officials that participated.	Informational
Old Business		
Operational Risk	Russel Scovel said that for Operational Risk – it looks like we will have many certifications expiring or due to be recertified. Several are educational courses that can be done online i.e. Safe Sport training, Athlete Protection. However, there are at least 50 people expiring within the next 60 days that will need CPR, Safety Training, First Aid etc. so he will start to set up some in person classes- he has a group training next Friday in Albany. If there are offerings elsewhere, he can try to get them into the OSI calendar.	Upcoming Trainings will be scheduled
2021 HOD in October	<p>Shelly Rawding asked Rex Watkins if he had any new updates about the Albany School District letting us use the school for the weekend – the HOD on Sunday and other OSI events such as Saturday education. Rex said that the district’s main concern would be cleaning- he has sent information to the district, but they have yet to respond. Shelly added that anything coming to us i.e. education from USA Swimming must be in a virtual format this year. If we did a coach’s clinic for instance it could be local coaches, or an online offering from USA Swimming.</p> <p>Rex said that once he gets a response from the Albany SD, he will send that information back to Debbie Laderoute.</p>	Still considering venue options; virtual vs. in person HOD, Mini Expo events

Strategic Plan	Shelly Rawding said that we will continue to move forward with the Strategic Plan. She has put a link up to the work sheet; however, we need to figure out how we will address this down the road. We may need to break up the sections as see who would like to work on which, depending on interest.	Ongoing Topic
Next Meeting (s) at 7:00 PM		
<ul style="list-style-type: none"> • Online Zoom BOD Meeting September 1, 2021 at 7:00 PM With no other business, the meeting was adjourned at approximately 8:00 PM		

Reports – August 4, 2021

General Chair Report General Chair - Shelly Rawding

This as in previous month's Debbie and I have been in close communication about many Oregon Swimming related issues, from State to Zones and everything in between.

I still attend the monthly LSC Leaders Zoom calls with USA Swimming and answer questions as they come across my desk.

Fallon sent me a list of Mental Health Resources she had put together and I have that as a project to work on getting links ready to go up on the website as time allows to get some great local resources for our athletes and coaches to utilize.

Many thanks to all our OSI teams for pitching in to make our State meet work in Pendleton this summer. It really was a huge LSC undertaking and the coaches and teams met the challenge – kudos Oregon!

As with everything, covid regulations are continually changing and evolving. As we approach our HOD meeting in October, we can adjust as needed if we need to do an online version again. I have been in communication with the parliamentarian we used last year, Beverly Przybylski, and she is able to work with us again this year to ensure we have a smooth HOD meeting if we do it in person or online.

Treasurer Report – Rhonda Soule

• Financial reports are attached:

- July and Year-to-Date Comparative Income Statement
- Quarterly cash flow projection - detail
- Quarterly cash flow projection - summary by program

• UBS activity through July has been recorded and the account is currently at \$1,687M. This is an increase of \$13K from June and an increase of \$4K since the end of 2020. With the updated forecasted numbers, it is looking like we will not need a transfer from the UBS account to the checking account in 2021.

• Grants to 16 clubs for volunteer assistance at the Pendleton meet will be sent out with thank you notes the week of the 9th.

• We have not heard back yet about the PPP forgiveness, so the \$15,807 has not been included as income in the projection at this time. I do not expect there to be any problems with the forgiveness and imagine there is just a backlog of applications at Columbia Bank.

Senior Athlete Report – Fallon DeWitt

Our leadership summit went very well! We had 20 athletes attend and everyone who attended participated and gained a lot from the experience. Our two-day summit started with a presentation from Kelly Rath, Wellness Administrator for Oregon DOC, about mental health (or more as she called it leadership over body and mind).

They then learned about Leadership Styles and Values from Kathie Wickstrand and finished up the day with a nutrition presentation from Anita Nall Richesson. Day two started off with another leadership segment presented by Erica Quam followed by a goal-setting presentation created by Fallon and Spencer. The summit ended with a session about LSC governance presented by Avery, Eleanor, and Andrew. Huge thank you to Shelly, Debbie, and Emily for helping us put it all together!

Office Report – Debbie Laderoute

Registration	Current	Last Month
Athlete Premium	3131	2993
Athlete Flex	1208	1174
Athlete Season 1	263	141
Athlete Outreach	146	134
Individual	741	727
Life	11	11
Club	55	55
Club Season 1	3	1

A huge thank you to all the officials, coaches, parents, and athletes who helped make the 11&O Championship meet a success! It was a true community effort!

21 athletes were selected to the 2021 Age Group Zone team. The meet is being held in Lewisville, TX August 4-7.

2021-22 individual registration applications will be available and posted next week. Registration for 2021-22 will open September 1, 2021. The cost for 2021-22 registrations will be \$76 for premium athletes and officials, \$20 for FLEX athletes, \$5 for Outreach athletes, \$96 for coaches, and \$71 for other individuals (club board members and meet directors etc).

Meet applications for 2021-22 are due August 31, 2021. We hope to have a meet calendar posted by September 15, 2021.