



PO Box 449, West Linn, OR 97068 ~ Phone (503) 747-3702

Mission Statement: To champion the development and achievement of the Oregon Swimming Community.

OSI Board Meeting Wednesday, August 31, 2022 - 7:00 pm, Zoom Conference Call	
Attendees	Emily Melina, Jeff Gudman, Judi Creech, Debbie Laderoute, Jacki Allender, Evangeline Swift, Summir Case, Russ Scovel, Sheila Lovell-Ostterstrom, Alexandra Tokman, Rex Watkins, Sophia Pulaski, Rhonda Soule, Rick Guenther, Scott Kerr, Avery Keinonen, Matt Crum
Kudos & Announcements, Agenda Items/Consent Agenda	
<p>Emily Melina welcomed attendees at 7:05 pm. Consent agenda items to pull for discussion:</p> <ul style="list-style-type: none">-Rex Watkins - question on electronic heat sheet fees and Team Eugene letter-Judi Creech - 2 adds: correction to minutes and SWIMS 3.0 Host teams uploading their own results-Lovell-Ostterstrom - 2 adds: administrators to Swims database and OSI board member retreat-Jacki Allender - Safesport report pulled, info to add. <p>The consent agenda was approved.</p>	
Past Minutes	
<p>From the August meeting, Rex Watkins made a motion to approve the minutes with discussed changes being updated. Judi Creech second. August minutes were approved.</p>	
Treasurer's Report - Rhonda Soule	
<p>Attached is the preliminary budget for 2023 for your review. On Wednesday we can discuss, edit, and send on for approval at HOD. I was hoping to come up with a breakeven budget, but it doesn't appear that we're back to that point yet. The report also includes comparisons of budget to actual for 2021; and budget to projected (as of today) for 2022.</p> <p>I made notes at the far right on lines where I'm proposing a different 2023 budget amount than what the current projection is for 2022. Officials' chair and athlete reps submitted their budgets to me.</p> <p>Assumptions on other budget line items:</p> <ul style="list-style-type: none">• 25% increase in non-champs meet sanction/surcharge/splash fee income• 10&U SC & LC champs - double the attendance of 2022• 11-14 SC champs - 25% increase in attendance (2022 was about 2/3 of pre-pandemic levels)• 11&O LC champs - 10% increase in attendance (2022 was about 85% of pre-pandemic levels)• Travel expenses - 35% increase for those meets that were before the approved board increase during 2022• 25% increase to coach stipends for All-Star meets (has not been increased in several years)• 5% increase to staff salaries <p>Russ Scovel make a motion to approve the budget to send to HOD. Jacki Allender second. Motion approved.</p>	
Chair Reports	
Submitted reports	Senior Chair, TPC, Athlete Chair, Safesport
No other reports submitted.	

TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/FOLLOW UP M/S/P = MOTION/SECOND/ PASSED
Old Business		
Safe Sport - Jacki Allender	<p>There is no longer a "grace period" for 18 y/o athletes with regard to the adult APT.</p> <p>Heads up that changes will be coming from the Center of Safesport. All volunteers/coaches must be screened to make sure they are not on the USA Swimming banned list or Center for Safe Sport disciplinary list. Required information to list in meet information from USA Swimming.</p>	
New Business & Pulled Reports		
New Teams: Gold's Gym Aquatics, Lionfish Athletics - Debbie Laderoute	New team names: Gold's Gym Aquatics club code GACC (taken over Lacamas Athletic Club) and Lionfish Athletics club code LION (new team out of Salem Tennis Club). Sheila Lovell-Otterstrom made a motion to accept both names as presented. Rick Guenther second. Motion passed.	M/S/P
Diversity Chair - Emily Melina	Lissa Parker would like to step up and be the Diversity Chair. Emily Melina made a motion for Lissa to take on that position. Rex Watkins made a motion to accept her appointment. Judi Creech second. Motion passed	M/S/P
Nominating committee - Scott Kerr	Scott Kerr would like the junior rep to fill the spot for the nominating committee athlete spot to make sure Oregon Swimming swimmers are still around for the position. This would need to be added to Policy and Procedures under nominating committee. Discussion took place. Sheila Lovell-Otterstrom made a motion that the athlete rep for nominating committee be the junior rep and add it to Policy and Procedures. Jacki Allender second. Motion passed.	M/S/P
Time Standards - Sheila Lovell-Otterstrom	<p>Sheila Lovell-Otterstrom reports participation has been down quite a bit with 12&U at championship meets. Put together a qualification time and eligibility update to OSI Policy and Procedures for a 3 years update process expiring in August 31, 2025. See screenshots below from the shared screen documents. Discussion took place. Sheila Lovell-Otterstrom would like to present this to the HOD with the support of the board.</p> <p>Russ Scovel made a motion to present this as discussed at HOD with recommendation from the board. Rex Watkins second. Motion passed.</p> <p>Sheila said a special thank you to the following people for helping with this: Rhonda Soule and Sophia Stone-Holmbeck for working on this with her plus the idea of the minimum number of heats from Victor Brasil, Alexandra Tokman, and Rex Watkins.</p>	M/S/P

LSC Admins - Sheila Lovell-Otterstrom	From previous issues during the last 11&O, Sheila Lovell-Otterstrom would suggest that OSI add 3 administrators to the SWIMS database: Debbie Laderoute, Judi Creech (official's chair), and Rhonda Soule (treasurer) in regards of logging officials' data, having vacation coverage, and for emergency situations. Discussion took place about different levels of access. Debbie Laderoute stated that Judy Chen in the office has access as well and there are 4 security levels. Debbie Laderoute mentioned in the chat box that additional people can be added for access and we would not be limited. Sheila Lovell-Otterstrom asked if anyone would be interested in defining the different levels of access and drafting a letter for people who are not employees to sign, this will be looked into and presented at a following board meeting.	
OSI Board Retreat - Sheila Lovell-Otterstrom	General business, explanation of roles and responsibilities, and transfer between outgoing and incoming members to have the outgoing and incoming board members connecting on roles of the position. Discussion took place. Previous retreats took place in January and were helpful.	
TEAM Letter - Judi Creech	Judi Creech discussed how the letter needs to get wrapped up and sent as soon as possible. Committee to finish this by the next Friday, letter will be shared with the board, and will go out to TEAM on the next Monday.	
Updating Policy and Procedures - Judi Creech	Discussion on the updates/changes to Policy and Procedures getting corrected. Debbie Laderoute said she will do this.	
Uploading Results on new SWIMS 3.0 - Judi Creech	With SWIMS 3.0 host teams would be able to upload their own results. Discussion took place if OSI should continue to upload results and using HOD to educate teams about the benefit of OSI uploading results.	
Electronic Heat Sheet Fees - Rex Watkins	Rex Watkins remembered there was a committee to discuss if there would be heat sheet fees or not. Championship meets are allowed to charge these fees. Emily Melina said that Debbie Laderoute will send out a reminder to teams about not having the heat sheet fees included unless they are hosting OSI Championship meets.	

Next Meeting (s) at 7:00 PM

HOD October 2nd, 2022

With no other business, the meeting was adjourned at approximately 9:12 PM
Rick motion to close. Russ second. Motion passed.

Reports – September 2022

Senior Chair Report – Shelly Rawding

Excuse my absence at our board meeting – I am flying to Pittsburgh to see that grandbaby of mine the afternoon of the 31st...

Our Senior All Star Training Camp will be held in Coronado, CA -October 20-23. Applications are ready to be sent out to coaches and posted on the OSI website. Deadline to apply is September 15th. There will be 4 short course workouts and 2 long course workouts at the Brian Bent Memorial Aquatic Complex, along with surfing on Friday and other team activities TBA. Coaching staff is still being finalized, with Emily Melina as the head coach for this year.

I have talked to Rex and there is pool time at the Albany Y for a **B/C camp** focusing on starts for all ages on October 1st at the Albany Y from 8-9:30am. OSI has not ran many camps the past few years, so having this in conjunction with our coaching clinic seemed like a great way to do it. Rex is game to lead this, I will be there and he will find out who else on his staff can help. I think having one coach per lane would be very helpful so we can send out notice if we need more people there to assist. If you want to come join us to help, just let me know. Should be fun! Notice for this camp will be out within the next week.

No charge from the Y for pool space, but I think charging \$10 per participant so they show up and not just sign up and don't attend – then they get a t-shirt or cap (so we can write their name on it – makes it easier for the coaches to call them by name) or some kind of little swag as a memento.

TPC Report – Sheila Lovell-Otterstrom

Worked at the direction of the OSI Board regarding champion meet attendance, solicited suggestions, and drafted motion.

"Qualification Time and Eligibility Update to OSI Policy and Procedures. Three year update process. Competition Years: 22&23 23&24 24&25. Expiration August 31, 2025."

Action - Move the motion forward to HOD

Athlete Report – Avery Keinonen

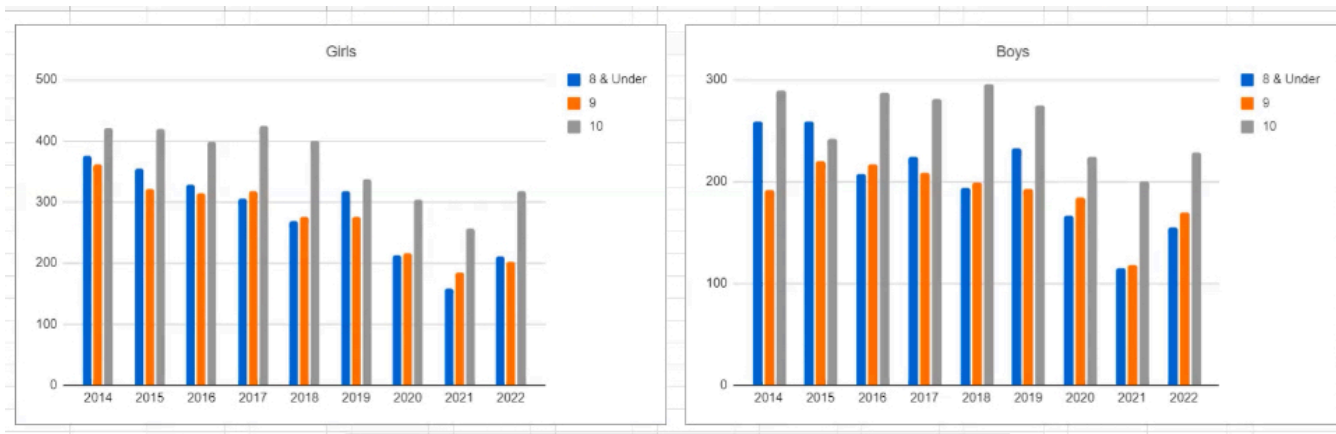
I'm currently in the process of passing over everything I need to share with Ellie.

Safesport Report – Jacki Allender

There is no longer a "grace period" for 18 y/o athletes with regard to APT Testing.

Time Standards - Sheila Lovell-Otterstrom

OSI 10 & Under Membership Trends											2022	2022
	2014	2015	2016	2017	2018	2019	2020	2021	2022		% of	% of
											2014	2019
Athlete Detail by Single Age Group - Female												
8 & Under	376	354	329	306	269	318	212	158	211		56%	66%
9	361	321	314	318	275	275	216	184	203		56%	74%
10	422	420	398	425	400	337	303	256	318		75%	94%
Athlete Detail by Single Age Group - Male												
8 & Under	259	259	208	224	194	233	167	115	155		60%	67%
9	192	220	217	209	199	193	184	118	170		89%	88%
10	290	242	287	281	296	275	224	200	229		79%	83%
Athlete Detail by Single Age Group - Female/Male Combined												
8 & Under	635	613	537	530	463	551	379	273	366		58%	66%
9	553	541	531	527	474	468	400	302	373		67%	80%
10	712	662	685	706	696	612	527	456	547		77%	89%



Motion – Qualification Time and Eligibility Update to OSI Policy and Procedures. Three year update process. Competition Years: 22&23 23&24 24&25. Expiration August 31, 2025.

Minimum 3 heats of athletes for each individual event at OSI Championships. (Senior Region XII excluded)

Required Changes:

-Update to Policy and Procedures C & D.

Add to C – or by OSI invitation to equal 3 heats of competition per event.
Strike from D – “with the time standard never to become slower”.

-Update time standards to reflect athletes currently registered with OSI.

Derive time standards using SWIMS data to back fill missing information caused by low participation rates. (Covid - summer 2020-summer 2022).

-Allow for additional athlete invitation using the times recorded in the SWIMS database.